

CITY OF NORMAN / IAFF LOCAL #2067
LABOR NEGOTIATIONS – FYE07 AGREEMENT
GROUND RULES
January 12, 2006

1. Meetings will be held in the Multi-Purpose Room or Council Study Session Room of the Municipal Building, 201 West Gray, Norman, Oklahoma. The City will provide notice of the meetings through the e-mail system.
2. The size of the bargaining teams at a negotiation session will be limited to no more than seven (7) members to each team.
3. The Chief Negotiators will conduct most of the discussion and act as moderators for their respective bargaining teams. Other bargaining team members are encouraged to limit their discussions to comments and/or clarification.
4. Members of the audience who are not a part of the bargaining teams will be allowed to ask questions only after the bargaining session has ended. Such questions or comments from the audience will not be recorded and will not be a part of the record of the bargaining process.
5. Minutes of the meetings, when requested by either party, shall be the responsibility of the City. Such responsibility shall include compilation, printing and distribution. The City agrees to furnish a tape recorder and sufficient tapes for each session. Such tape(s) will be kept in Human Resources for later referral by either party, if necessary, for a period of one (1) year.
6. Language will be reduced to writing by the Chief Negotiators for the Union and the City.
7. Offers related to economic issues shall be in writing and dated by the parties making the offer.
8. An agreement is tentative subject to a final agreement. Such tentative agreement shall be evidenced by the signature of the Chief Negotiators upon a document containing the agreed upon language.
9. Each bargaining team may request an opportunity to caucus at any time during the negotiations. Caucus time shall not exceed ten (10) minutes without notifying the other bargaining team of the need to extend the time of caucus.
10. Changes or additions to these ground rules shall be made only upon mutual consent of each bargaining team and any such changes or editions shall be in writing and signed by each Chief Negotiator.

Butch Crawford
Chief Negotiator
IAFF, Local #2067

Tony Puckett
Chief Negotiator
City of Norman